

# Golden West College

## INSTRUCTIONAL PROGRAM REVIEW Spring 2013

**Program Name:** Theater Arts  
**Division Name:** Arts and Letters

### **Overview of Program:**

The Theater Arts department at Golden West College is committed to helping all levels of students develop the courage and dedication critical to academic and artistic success while providing professional level training and outstanding performance opportunities. In a positive and creative environment, students are encouraged to develop their individual artistic identity along with a sense of the responsibility and discipline that is necessary for further study in a university or conservatory environment and a professional career. The program is designed to guide students as they develop individual strengths, acquire new skills, and discover hidden talents.

Students who enroll in the Associate in Arts in Theater Arts for transfer degree prepare for transfer education and/or careers related to theatrical history and literature, performance, design/technology, and management. Theater Arts majors are introduced to theatrical history and literature; scenic, costume, lighting, sound, and make-up design and technology; and acting, directing, and management through coursework and production opportunities. Critical thinking and problem solving skills are acquired through production assignments. Students are encouraged to develop academic and artistic skills enabling them to be successful in further study or employment. Students finishing the course of study in the Theater Arts department will be prepared for a baccalaureate degree in Theater Arts.

### **Program Contact Information:**

<u>Program Contact Name</u>	<u>Phone #</u>	<u>E-mail prefix</u>
Martie Ramm Engle	x58223	mrammengle

<u>Program Manager</u>	<u>Title</u>	<u>Salary Sched/Column</u>	<u>Phone #</u>	<u>Office Location</u>	<u>E-mail prefix</u>
Dr. David Hudson	Dean of Arts & Letters		58104	Fine Art 106	dHUDSON

<u>Classified Staff</u>	<u>Title</u>	<u>Salary Sched/Column</u>	<u>Phone #</u>	<u>Office Location</u>	<u>E-mail prefix</u>
Terry Otto	Theater Operations Facilitator (EE56)		892-7711 x51039	Theater Tech Office	tOTTO
Sigrid Wolf	Theater Operations Facilitator (EE56)		58396	Theater Tech Office	swOLF

<u>Full-Time Faculty</u>	<u>Phone #</u>	<u>Office Location</u>	<u>E-mail</u>
Thomas Amen	892-7711 x55237	Communications 101	tAMEN
Martie Ramm Engle	x58223	Communications 101	mrammengle

## Current State of the Program

### 1. What noteworthy trends do you notice in your data tables?

### 2. What are your analyses of the causes or reasons for those trends?

Using the data offered, the following trends were noticed and the following conclusions formed:

#### FTES

- Total Fall semester FTES which in the period 2008-2011 averaged 43, dropped in Fall 2012 to 29.
- Total Spring FTES that in the period 2010-2012 averaged 52, dropped in Spring 2013 to 25.
- Conclusion: The causes or reasons for this reduction would include District and college-wide budgetary restrictions that limited the number of FTES smaller departments such as Theater Arts offered. In order to maintain and grow the program, FTES offered needs to return to a minimum of pre-2012 levels for Fall semesters and pre-2013 levels for Spring semesters. It is our belief that the Theater Arts department could easily and willingly support more FTES. Proof is in the number of students we must turn away from our courses each semester.

#### SECTIONS

- From the period Fall 2008-2011 and Spring 2010-2012, sections offered averaged 16.3. Fall 2012 sections offered fell to 14.6. Spring 2013 sections offered fell to 14.4.
- Conclusion: The causes or reasons for this reduction would include District and college-wide budgetary restrictions that limited the number of sections smaller departments such as Theater Arts offered. In order to maintain and grow the Theater Arts program, sections offered needs to return to a minimum 16 and above for each semester.

#### STUDENT ENROLLMENT

- In the Fall semesters of 2010 and 2011, the Theater Arts department averaged 355 students enrolled in all of our courses, which is a slight increase in enrollment from 2008 and 2009, which averaged 343 students enrolled. In the Spring semesters of 2010, 2011 and 2012, the department averaged 353 students enrolled in all of our courses.
- Conclusion: The Theater Arts department consistently maintains enrollment for both Fall and Spring semesters. However, in order to maintain and grow the program, the Theater Arts department will continue its efforts to increase and sustain enrollment. The addition of more FTES and more sections would facilitate this increase.

#### SUCCESS RATE

- In the period 2010-2011, the Theater Arts department students had a Fall semester success rate of 76% and a Spring semester success rate of 84%.
- Conclusion: An 80% success rate, while impressive, leaves the Theater Arts department room for improvement. The Theater Arts department will endeavor to upgrade the success rate in all courses.

#### STUDENT ACCESS

- Student Access data in Age Group, Gender and Ethnicity shows no noteworthy trends since students seems to be evenly distributed in all categories.
- Conclusion: The Theater Arts department prides itself in fostering an atmosphere of acceptance as we welcome the beginning actor, the dedicated theatre student, the professional performer and the returning adult student who is seeking a career in the profession. The Theater Arts

department provides students with one of the most positive, creative and professional theatre experiences of all colleges in Orange County. We will continue to do so with renewed effort.

### **3. What does your program do well?**

The Theater Arts department at Golden West College does many things well. The Theater Arts department is committed to helping all levels of students develop the courage and dedication critical to academic and artistic success while providing professional level training and outstanding performance opportunities. In a positive and creative environment, students are encouraged to develop their individual artistic identity along with a sense of the responsibility and discipline that is necessary for further study in a university or conservatory environment and a professional career. The program is designed to guide students as they develop individual strengths, acquire new skills, and discover hidden talents.

Golden West College Theater Arts Department students have transferred to such prestigious schools and conservatories as UCLA, USC, UCI, CSU-Long Beach, CSU-Fullerton, CSU-Northridge, the London Academy of Music and Dramatic Art and the Liverpool Institute for Performing Arts – just to name a few. Our students work in film, television and theater across the nation. Encouraging our students to accept advanced challenges is something the Theater Arts department program does very well.

The Golden West College Theater Arts Department:

- Welcomes the beginning actor, the dedicated theatre student, the professional performer and the returning adult student who is seeking a career in the profession and provides students with one of the most positive, creative and professional theatre experiences of all colleges in Orange County
- Encourages, involves, and instructs students of all ages, backgrounds, and abilities to participate in all areas of theater including lecture courses, acting, stage management, and backstage technical and design assignments.
- Offers students the unique opportunity to create and perform in two distinctive theatrical stage settings: the 340-seat Mainstage Theater and the 96-seat Stage West Theater
- Produces at least four productions in each academic season on the Mainstage Theater and in the Stage West Theater. With strong course enrollments and audience attendance over this period, it is evident the department has been successful in meeting or exceeding its stated goals as well as meeting or exceeding all five of the stated department program student learning outcomes.
- Provides nearly 100 roles for student performers each season
- Welcomes over 5,000 patrons to our Mainstage and Stage West Theater productions each season. In addition to the instructional program, the Theater Arts Department serves as an ambassador to the community by striving to provide professional quality entertainment open to all.
- Offers an Associate of Arts degree for Transfer (AA-T) in Theater Arts and an Associate of Arts degree
- Offers four levels of acting, improvisation, directing and stage combat for the actor
- Offers technical theater courses include lighting, sound, costume, make-up and scenic design for the stage

- Offers play production courses to introduce and train students in all aspects of production including stage management, stage crew and house management
- Is distinctively positioned, due to our location around 35 miles from the entertainment centers of Burbank and Hollywood, to offer a wide variety of courses and training relevant to the theater, television, film and music industries
- Had, in the period 2010-2012, several students selected as finalists in the Kennedy Center/American College Theater Festival Irene Ryan Acting Scholarship program for their work as actors in productions.
- Continually refines and broadens the production process to improve our program. Each Season, the faculty selects plays and musical with regard to the abilities and resources of staff and students with consideration given to selecting plays that would interest and challenge our students, works that would have an impact on other campus departments, staff and audiences and are meaningful to the curriculum at our area high schools.
- In addition to Theater Arts department productions, the theater building itself hosts recitals, concerts, dance concerts, and lectures by other divisions, campus departments, and community organizations. Our reputation of providing quality live theatrical and musical productions continues to growing within the campus and community.

#### **4. What are the challenges to your program.**

##### **Within your program's control**

1. The Theater Arts Department needs to continue its focus on recruiting students for both instruction and production. With more students taking advantage of both our AA-T and AA degrees, the Theater Arts department must continue to identify and hire additional faculty and add additional class sections to accommodate the current volume of students as well as a high volume of student we are seeking to join our department as majors. It is frustrating that the Theater Arts department turns many students away each semester, as we have no additional sections or physical space to accommodate all who wish to join our program and take our courses. With increasing productions demands and to accommodate the current and future volume of students, we will continue to work with the college and the Arts and Letters division to provide more faculty, sections and opportunities for students interested in all aspects of theater performance and production.
2. The Theater Arts department is unlike most other departments on our campus and in the district. Our needs are unique. The Theater Arts Department has an ambitious production schedule with high production values modeled on professional standards requiring the collaboration of administration, faculty, classified staff, hourly staff, and students. The Theater Arts department faculty and staff will continue to work to improve communication in order to eliminate confusion and misunderstanding about theater processes, professional standards, production scheduling and planning. Great strides have been made. However, there continues to be a perception of a lack of administrative support, awareness, or response to the needs of the theater arts program in favor of larger programs that provide traditional basic skills through traditional formats.
3. The department also needs to identify funding sources of much needed equipment in order to provide a completely safe environment while exposing our students to an invigorating theatrical atmosphere.

##### **Beyond your program's control**

Theater Arts studies cover three main areas of curriculum: transfer and general education courses about theater including history, literature and analysis; acting, directing and all related techniques and technologies for performing in drama, comedy, historical and musical theater genres; and technical theater including scenery, lighting, sound design, stage management and production, technical theater operation including scenery and props construction and painting, lighting preparation and operation, sound mixing and operations.

1. The Theater Arts department and the Technical Theater program needs to be supported by the addition of a **full-time Technical Theater faculty position, a part-time permanent Costume Supervisor position and additional full and part-time positions in scenic design, lighting design and sound design.** We need to hire additional new faculty to maintain the vitality of our program and to provide the supervision required to reduce health and safety hazards.

#### **A. Faculty: Theater Arts – Technical Theater emphasis**

1. A full-time Theater Arts faculty position to teach and co-ordinate technical theater courses is critically needed to adequately support and protect the needs of the students and the department.
2. Student training in Technical Theater continues to be a major challenge for the Theater Arts department. Our students need a consistent program to introduce them to the opportunities and teach them the skills needed for employment in the area of technical theater.
3. Students trained in technical theater (scenery, lighting, sound, and costume/make-up) are needed for the growing Theater Arts department production program
4. As it relates to student success, these are the areas where most current and future employment opportunities for our students will be found
5. The instructional program needs faculty recently trained in the use of new equipment and theater technologies to provide instruction in an area with the largest employment potential
6. Using only part-time faculty cannot and does not provide the integration, mentoring and supervision of students that Technical Theater requires and a full-time Technical Theater faculty position can provide.
7. This position would provide supervision of our technical theater scene shop and its operation, and would teach one or more of the following courses currently taught by part time instructors:
  - Scenery construction and design
  - Lighting technology and design
  - Sound technology and design

#### **B. Part-Time Permanent Costume Supervisor**

1. Maintain make-up and wig inventory Provide assistance in preparation, maintenance and inventory of costumes for classes and productions
2. Provide costume design services as requested
3. Provide assistance in preparation, maintenance and inventory of costumes for classes and productions
4. Provide costume design services as requested
5. Oversee construction of costume items
6. Assist in maintaining costume wardrobe, pattern collection, and accessory inventory
7. Determine need for materials, supplies, and equipment repair
8. Act as assistant to Costume Designers
9. Prepare patterns, participates in fittings, attends dress rehearsals and strike

10. Construct accessory items as needed
11. Assist in the training of persons using the Costume Shop and equipment
12. Procure equipment and supplies needed to complete costume designs

**C. Hourly:**

Funding for hourly staff to assist in the operation of the program is also needed to continue to operate a safe, efficient, successful program.

1. Scene shop assistance for construction of scenery and maintenance of stock and facility
  2. Scenery/lighting/sound assistance in running live theatrical performances
  3. Lighting assistance in hanging, focusing, and maintenance
  4. Sound assistance in design, preparation, set-up, and operation. Position was moved to TSS several years ago but TSS does not have the training or capabilities to assist in the preparation of sound for theatrical performance.
  5. Costume assistance in preparation, maintenance, and inventory of costumes
  6. House management duties in operating facility
  7. Box office duties in operating the ticket system and staffing the box office
2. Additionally, the Theater Arts department is providing essential instruction through our challenging courses while simultaneously producing four or more live theatrical presentations per academic year. The addition of a division-wide Performing Arts Coordinator, as suggested by the Dean of Arts and Letters in Spring 2012, to supervise division-wide production issues, would alleviate a great deal of the continuing confusion and streamline most production processes. A Performing Arts Coordinator would also allow better and direct supervision of classified and hourly staff thus relieving the Dean of Arts and Letters and his support staff from direct supervision. The proposal to add a Performing Arts Coordinator was suggested in Spring 2012 but was not funded in lieu of other staffing in the Arts and Letters division office. Staffing this position needs to be reconsidered.
  3. Some support areas and classrooms in the Theater facility need repair and renovation. The performance venues, Mainstage, Stage West, and Star Shower Amphitheater, need replacement and/or improvements to aging facilities (lobby, offices) and equipment to maintain safe and efficient usage. These venues are not only public meeting area they are also classrooms and as such require necessary and relevant replacement to aging equipment. Repair and upgrades of seating, scenic, lighting, sound and safety equipment and signage are necessary to provide relevant training to students and for maintaining safe and efficient usage. Theater Arts department ticket revenue (earmarked for producing subsequent Theater Arts department seasons and thus not available) and theater rental income is not close to sufficient to pay for these necessary improvements.

**5. What are the opportunities for your program**

We need additional new faculty to teach additional sections to maintain program vitality. Adding additional faculty and updating courses in theater technology will increase job prospects for our students. Job outlook for all aspects of technical theater and all related crafts is projected to grow faster than average. Adding additional faculty along with continued growth in course enrollments and audiences will increase interest in the Theater Arts department, its programs and productions and will be truly reflective of our course goals, program goals and student learning outcomes.

**6. Identified areas in need of improvement**

- Breadth and volume of courses offered to accommodate student volume, course goals, program goals and student learning outcomes.

- Expectations and communication with and action from District, College administration, Arts and Letters Division office and classified staff
  
- Safety of area around all three theater spaces and between theaters and Gothard Street parking lots
- Physical condition of theaters and equipment as noted below:

#### Stage West (Comm. 108)

##### Repairs and renovations

- Remove permanent seating and provide flexible movable seating in Stage West Theater to provide flexible classroom and performance space
- Paint walls, clean carpets and curtains
- Update lighting equipment and light board
- Sand and refinish floor
- Update sound equipment and sound board
- Update light equipment and light board

#### Mainstage Theater

##### Repairs and renovations

- Renovate/upgrade all lighting systems for Mainstage Theater stage and house including new house lights and aisle lights
- Cut through berm on Gothard Street lot to install drive through/drop off area for disabled patrons and ticket sales
- Purchase 26 new par can lighting instruments to replace existing aged and potentially unsafe instruments
- Increase theater and box office signage in general
- Install a high definition electronic digital sign (similar to like signage on Golden West Street side of campus) to replace the KOCE sign at the corner of Gothard Street and Center Avenue.
- Repair and/or replace Mainstage Theater house seating
- Replace all stage curtains to meet current fire and safety codes
- Replace aging video monitors with a digital high definition closed circuit video camera system with 8 flat screen video monitors in house, backstage right and left, dressing rooms, Stage Manager's office, scene shop and costume shop
- Replace Will Call box office ticket printer
- Renovate walkway kiosks with lighting and weatherproofing
- Install music/public address system in lobby
- Purchase new concessions refrigerator to replace existing aged equipment

##### Future repairs and renovations for Star Shower Amphitheater

- Install wiring for portable dimmers and control cables
- Purchase portable lighting and sound equipment
- Build ticket booth, concession area, and restrooms

**Program-Level Student Learning Outcomes (pSLOs) Assessed During 2010-12***Complete a separate page for each major and/or certificate you assessed.*

Program Name: Theater Arts Semester  Fall  Spring Year: 2012  
 Program Type:  Transfer Major Assessed:  Winter  Summer  
 Certificate of Achievement  
 Basic Skills Sequence  
 Area of Emphasis  
 Gen Ed Area C, 3

Step 1	Define the Expected Program Student Learning Outcome (pSLO).	<b>PSLO #3: Have the ability to critically evaluate what they and others have created</b>
Step 2	What method did you use to assess the SLO?	Students were required to view the Theater Arts department productions of two plays, TWELVE ANGRY MEN and YOU'VE GOT HATE MAIL, and write a critical evaluation in correct essay form, answering required questions. The criticism structure, required questions and personal observations were assessed.
Step 3	Describe the results of your assessment.	Most students were successful in answering the required prompts. Some students chose not to complete the assignment. Grammatical and spelling corrections were made. Many students need basic skills assistance. Plagiarism continues to be a problem.
Step 4	Describe your analysis of the data.	Of the 237 students enrolled, 168 completed both assignments while 124 completed a critical review of just one of the assigned productions. Grades for those completing both assignments were 152 A's and 16 B's.  Students successfully analyzed the productions and related their personal observations and evaluations. Most students need extensive work in written analysis and composition, basic spelling and grammar. Students still need to be educated about plagiarism, its definition and consequences.
Step 5	What planning and changes will or have occurred, as a result of assessment and analysis of data, to improve student learning?	The assignment, consisting of viewing two Theater Arts Department productions and writing a critical analysis and review, is an important and valuable assignment that will continue to be a requirement in all Theater Arts department classes. The assignment requires critical thinking, analysis and evaluation while improving students' writing skills. More discussion of basic skills assistance available on campus may help some students. Ongoing discussion of plagiarism and its consequences will educate students.



## **Program-Level Student Learning Outcomes for 2012-14**

*(List the 3-5 most important expected student learning outcomes to be assessed over the next two years.  
Complete a separate page for each major and/or certificate you did not complete the assessment for the last 2 years.*

Program Name: Theater Arts Semester to be Assessed:  Fall  Spring  Winter  Summer Year: 2013

Program Type:  Transfer Major  Certificate of Achievement  Basic Skills Sequence  Area of Emphasis  Gen Ed Area C, 3,

<b>Step 1</b>	<b>Define the Expected Program Student Learning Outcome (pSLO).</b>	pSLO #1 Understand the historical context of theater and drama, including its relationship to contemporary society and culture
<b>Step 2</b>	<b>What method did you plan to use to assess the SLO?</b>	Course examinations and written project including theatrical reviews
<b>Step 3</b>	<b>When is the assessment going to be done and who is going to conduct it?</b>	Spring 2013 Full-time faculty (Amen and Ramm Engle) will continue to assess their courses and continue to meet and discuss curriculum aspects of the Theater Arts program

Program Name: Theater Arts Semester to be Assessed:  Fall  Spring  Winter  Summer Year: 2013

Program Type:  Transfer Major  Certificate of Achievement  Basic Skills Sequence  Area of Emphasis  Gen Ed Area C, 3

<b>Step 1</b>	<b>Define the Expected Program Student Learning Outcome (pSLO).</b>	pSLO # 2 Have a practical, working knowledge of how to produce a play on stage, including all related performance, script, design, and technical aspects.
<b>Step 2</b>	<b>What method did you plan to use to assess the SLO?</b>	Course examinations, written projects, and/or completion of a production assignment.
<b>Step 3</b>	<b>When is the assessment going to be done and who is going to conduct it?</b>	Fall 2013 Full-time faculty (Amen and Ramm Engle) will continue to assess their courses and continue to meet and discuss curriculum aspects of the Theater Arts program

**Program Name:** Theater Arts **Semester to be Assessed:**  Fall  Spring **Year:**  
**Program Type:**  Transfer Major  Certificate of Achievement  Basic Skills Sequence  Area of Emphasis  Gen Ed Area C, 3  Winter  Summer 2014

<b>Step 1</b>	<b>Define the Expected Program Student Learning Outcome (pSLO).</b>	pSLO #4 Develop necessary skills to be proficient in an area of theatre (performance, technical, directing, or theatre management) with the ability to identify, analyze and resolve specific problems pertaining to that area.
<b>Step 2</b>	<b>What method did you plan to use to assess the SLO?</b>	Course examinations, written projects, and/or completion of a production assignment
<b>Step 3</b>	<b>When is the assessment going to be done and who is going to conduct it?</b>	Spring 2014  Full-time faculty (Amen and Ramm Engle) will continue to assess their courses and continue to meet and discuss curriculum aspects of the Theater Arts program

**Program Name:** Theater Arts **Semester to be Assessed:**  Fall  Spring **Year:**  
**Program Type:**  Transfer Major  Certificate of Achievement  Basic Skills Sequence  Area of Emphasis  Gen Ed Area C, 3  Winter  Summer 2014

<b>Step 1</b>	<b>Define the Expected Program Student Learning Outcome (pSLO).</b>	pSLO #5 Have experience with individual and collaborative processes needed to produce and understand theatre
<b>Step 2</b>	<b>What method did you plan to use to assess the SLO?</b>	Course examinations, written projects, and/or completion of a production assignment
<b>Step 3</b>	<b>When is the assessment going to be done and who is going to conduct it?</b>	Fall 2014  Full-time faculty (Amen and Ramm Engle) will continue to assess their courses and continue to meet and discuss curriculum aspects of the Theater Arts program

## Resource Planning

**Staffing** What staff changes or additional employees does your program need to function adequately.

### **Faculty: Theater Arts -- Technical Theater emphasis**

- A full-time Theater Arts faculty position to teach and co-ordinate technical theater courses is critically needed to adequately support and protect the needs of the students and the department.
- Using only part-time faculty cannot and does not provide the integration, mentoring, supervision of students and safety training that Technical Theater requires and a full-time Technical Theater faculty position can provide.
- As it relates to student success, technical theater is the area where most current and future employment opportunities for our students will be found.
- Students trained in technical theater (scenery, lighting, sound, and costume/make-up) are needed for the growing Theater Arts department production program.
- This position would provide supervision of our technical theater scene shop and its operation, and would teach one or more of the following courses currently taught by part time instructors:
  - Scenery construction and design
  - Lighting technology and design
  - Sound technology and design

**Management: NA**

### **Classified:**

#### **Part-Time Permanent Costume Supervisor will:**

- Provide assistance in preparation, maintenance and inventory of costumes for classes and productions
- Provide costume design services as requested
- Oversee construction of costume items
- Assist in maintaining costume wardrobe, pattern collection, and accessory inventory
- Determine need for materials, supplies, and equipment repair
- Act as assistant to Costume Designers
- Prepare patterns, participates in fittings, attends dress rehearsals and strike
- Construct accessory items as needed
- Assist in the training of persons using the Costume Shop and equipment
- Procure equipment and supplies needed to complete costume designs
- Maintain make-up and wig inventory

#### **Hourly:**

- Scene shop assistance for construction of scenery and maintenance of stock and facility
- Scenery/lighting/sound assistance in running live theatrical performances
- Lighting assistance in hanging, focusing, and maintenance
- Sound assistance in design, preparation, set-up, and operation. Position was moved to TSS several years ago but TSS does not have the training or capabilities to assist in the preparation of sound for theatrical performance.
- Costume assistance in preparation, maintenance, and inventory of costumes
- House management duties in operating facility
- Box office duties in operating the ticket system and staffing the box office

Considering your current employees, what staff development/training does your program need?

NA

Note: Complete all faculty request forms in separate files and submit with your program review report as an attachment.

**Technology** What improvements, changes or additions in equipment dedicated to your program are needed to function adequately?

**Equipment or Software** (e.g., computers, AV, lab equipment):

**Theater Room 207**

Ceiling mounted projector and computer for classroom usage.

**Theater Box Office**

Ticket printers for Box Office

**Technical Infrastructure** (e.g., AV or computer infrastructure, cabling):

**Facilities** What improvements or changes to the facilities would you need to function adequately?

**Physical Concerns** (e.g. electrical, gas, water, foundation, space, ventilation).

Stage West (Comm. 108)

Repairs and renovations

- Remove permanent seating and provide flexible movable seating in Stage West Theater to provide flexible classroom and performance space
- Paint walls, clean carpets and curtains
- Update lighting equipment and light board
- Sand and refinish floor
- Update sound equipment and sound board
- Update light equipment and light board

Mainstage Theater

Repairs and renovations

- Renovate/upgrade all lighting systems for Mainstage Theater stage and house including new house lights and aisle lights
- Cut through berm on Gothard Street lot to install drive through/drop off area for disabled patrons and ticket sales
- Increase theater and box office signage in general
- Install a high definition electronic digital sign (similar to like signage on Golden West Street side of campus) to replace the KOCE sign at the corner of Gothard Street and Center Avenue.
- Repair and/or replace Mainstage Theater house seating
- Replace all stage curtains to meet current fire and safety codes
- Replace aging video monitors with flat screen video monitors in house, backstage right and left, dressing rooms, Stage Manager's office, scene shop and costume shop
- Replace box office ticket printers as needed
- Renovate walkway kiosks with lighting and weatherproofing
- Install music/public address system in lobby

Future repairs and renovations for Star Shower Amphitheater

- Install wiring for portable dimmers and control cables
- Purchase portable lighting and sound equipment

- Build ticket booth, concession area, and restrooms

## **Health, Safety and Security**

College needs to

- Install better and more abundant lighting in the area surrounding the Mainstage Theater, Stage West Theater and the Star Shower Amphitheater
- Better police visitors entering the campus and using campus facilities without a certified reason for being present on campus
- Redesign college entrance on Gothard Street including cutting through berm on Gothard Street lot to install drive through/drop off area for disabled patrons and ticket sales, while making the campus more inviting and attractive to patrons and visitors entering from the east side of the campus
- Increase theater and box office signage in general
- Install a high definition electronic digital sign (similar to like signage on Golden West Street side of campus) to replace the KOCE sign at the corner of Gothard Street and Center Avenue.
- Renovate walkway kiosks with lighting and weatherproofing
- Repair or replace Mainstage rigging as specified by CCCD District inspection
- Replace stage curtains to meet current fire and safety codes
- Repair and/or replace Mainstage Theater house seating
- Remove permanent seating and provide flexible movable seating in Stage West Theater to provide flexible classroom and performance space with greater accessibility

**Other** What changes or other additions need to be made to your program to function adequately?

**IUA and Dean Review**

Complete this section after reviewing all program review information provided. IUA and Dean are to separately indicate the level of concern for the program that exists regarding the following Program Vitality Review (PVR) criteria. Add comments for any item marked with a 1 or 2. Identify whether the comment is made by the IUA or the Dean.

(Scale: 0 – No concern at all, 1 – Some concern, 2 – Serious Concern)

IUA/Dean

- (1) (1) a. Significant declines in enrollment and/or FTES over multiple years
- (0) (0) b. Significant change in facility and/or availability and cost of required or necessary equipment
- (0) (0) c. Scarcity of qualified faculty
- (0) (0) d. Incongruence of program with college mission and goals, state mandates, etc
- (0) (0) e. Significant decline in labor market
- (0) (0) f. Continued inability to make load for full-time faculty in the program
- (0) (0) g. An over-saturation of similar programs in the district and/or region
- ( ) ( ) h. Other \_\_\_\_\_

**Program Review Check-list**

- (X) Department Contact Information is up to date: Department Chairs, full-time faculty, classified
- ( ) Organization Chart: Verify that it is up to date: (q:\college information\org charts) Report necessary changes to the Director of Personnel
- ( ) Curriculum Inventory complete (See data table spreadsheet under Curriculum Inventory tab)
- (X) Both the Dean and IUA has completed the Dean and IUA Review section.

**Signatures, Individual Comments**

Department Chair: Martie Ramm Engle  
Comments:

Date: April 16, 2013

Division Dean: Dr. David D. Hudson  
Comments:

Date: April 16, 2013

**(X) No further review necessary**

**( ) We recommend this program for Program Vitality Review**

I have read the preceding report and accept the conclusions as an accurate portrayal of the current status of the program. Signatures are on file in the division office. Type the names of the faculty.

(X) Thomas Amen

( )

( )

( )

I have read the preceding report and wish to add signed comments to the appendices.  
Signatures are on file in the division office.

( )

( )

( )

( )

( )

**Appendices**

- A. Data Sets
- B. Signed Comments
- C. Classified Position Requests
- D. Faculty Position Requests
- E. General Fund One-Time Funds Requests
- F. Curriculum Inventory
- G. SLO Inventory